

Application Process and Instructions

This Corporate Training Program (CTP) application MUST be filled out by each potential instructor. The information requested in this application will aid ATSSA in determining your eligibility as a Corporate Training Partner. Please read and follow the instructions carefully, as incomplete applications, or those missing the required attachments will not be reviewed until all information is received. The information you provide must be complete, accurate and specific, and will be subject to verification. Your application must also be received at least 30 days in advance of a scheduled Train-the-Trainer session to be considered.

Minimum Eligibility Requirements

The following requirements must be met before you can apply for ATSSA's Corporate Training Program:

- Civil engineering degree or equivalent experience/education (as determined by ATSSA),
- Minimum five years of experience in intended course topic(s),
- Demonstrated teaching experience,
- Passing score of 90% or greater in the courses you intend to teach, and
- Certification in the courses you intend to teach, as applicable.

Partner Category (select one):

- Corporate Training Partner* – Companies looking to train their staff in-house.
- Chapter Training Partner* – Chapters interested in providing training to their members and associated staff.
- Training Partner* – Groups without employees, such as LTAPs and AGCs, that want to provide training to their members.

Please select the course(s) you are interested in teaching:

- Traffic Control Technician (TCT)
- Traffic Control Supervisor (TCS)
- Flagger Instructor Training (FIT)
- Traffic Control Design Specialist (TCDS)
- Pavement Marking Technician (PMT)
- Truck-Mounted Attenuator Operator (TMA)
- Guardrail Inspection Training (GIT)
- Longitudinal Barrier Systems (LBS)
- Florida state-specific
- Virginia state-specific

Company Information

Company/Agency Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Company Type:

- Public agency
- Manufacturer or Supplier to the roadway safety industry
- Contractor for temporary traffic control, pavement marking or guardrail installation
- General contractor
- Utility contractor
- LTAP, AGC or other member-based association
- Other (please specify): _____

Website: _____

Company Point of Contact Name (not the instructor applicant): _____

Point of Contact Email Address: _____

Company Point of Contact's Position: _____



Corporate Training Program Application

American Traffic Safety Services Association (ATSSA)

Company Signatory Name: _____

Company Signatory's Email Address: _____

Company Signatory's Position: _____

Applicant Instructor Information

Applicant Name: _____

Applicant ATSSA ID Number (6 digits): _____

Applicant Email Address: _____

Applicant Phone Number: _____

Applicant Address: _____

City: _____ State: _____ Zip Code: _____

The information contained in this application is intended solely for the evaluation purposes of potential Corporate Training Program participants or their representatives. No part of this document may be reproduced by any means except as permitted by ATSSA. Any unauthorized access, use, duplication or disclosure is unlawful.

1. How many individuals does your company currently employ? _____

Alternatively, how many members are in your group? _____

2. How many employees/members does your company/group anticipate to train under the Corporate Training Program? _____

3. Please provide a summary of why your company/group is considering the ATSSA Corporate Training Program to train your employees/members.

4. Please provide a summary of your expectations of the ATSSA Corporate Training Program as a means to train your employees/members.

5. What courses are you currently teaching? How often do you conduct training courses?

6. Aside from the eligibility requirements listed above, why do you feel you are qualified to instruct ATSSA training courses?

7. How would you define integrity, and what does it mean to you as an instructor?

8. Describe how you might handle a difficult student (i.e., a student with a poor attitude, displaying a disruptive character, boisterous, tending to dominate conversations, being inattentive, sleeping, etc.)?

9. During training, if a student asks a question and you don't know the answer, how will you respond?

Applicant Signature: _____ **Date Completed:** _____

*Please complete and attach your résumé before mailing or emailing.
Your résumé should contain detailed temporary traffic control experience.
Your application status and information may be shared with your employer.*