



Exhibit Space Application and Contract

The undersigned hereby applies for participation and exhibit space in the American Traffic Safety Services Association (ATSSA) Northland Chapter "How To" Conference, scheduled for March 11-13, 2024, in Fargo, N.D.

Company/Firm _____

Mailing Address _____

City, State, Zip _____

Phone _____ Fax _____

Exhibit Coordinator _____

Exhibit Email _____

Signed _____ Title _____

Product(s) Description _____

I have checked the floor plan (page 2) and my space preferences are:

First choice booth # _____ Second _____ Third _____

We prefer NOT to be located next to the following company(s):

Email this completed contract to ATSSA National at meetings@atssa.com. To confirm your space, **an invoice for the total will be send to the email address provided, which must be paid within 15 days.** Final confirmation of space will be provided to you as soon as possible after payment is received.

Space Rental Fees:

10' x 10' Booths @	
_____ \$795 ATSSA Members / \$1295 Non-Members	= \$ _____
Optional Vendor Reception	
_____ Sponsorship @ \$200	= \$ _____
TOTAL	= \$ _____

Space rental includes 2 free registrations for each booth. A link to register staff will be emailed to the exhibit coordinator listed on this form.

[☐] Check here if exhibit coordinator will be one of the registrants.

Payment Method:

An Invoice will be sent to the email provided. Payment is due within 15 days.

Email for invoice _____

Cancellation Policy: If an exhibitor cancels prior to Jan. 13, 2024, a full refund of the exhibit fee will be made, minus a service fee of \$50.00 per booth. For cancellations made after Jan. 13, 2024, and before Feb. 17, 2024, a 50% cancellation fee will apply. No refunds will be made after Feb. 17, 2024.

FOR ATSSA USE ONLY

Application Received _____ Amount Paid _____

ACCT # 424040200NL

We're pleased to confirm booth number(s) _____ [_____ Booth(s)] for the 2024 Northland Chapter "How To" in Fargo, N.D.

Floorplan

