

- Cooperate with law enforcement and regulatory agencies regarding incident investigation.
- Perform an internal incident investigation in accordance with standard operating procedures with a focus on lessons learned and preventive measures. The investigation should include a debriefing session for management and employees.
- Consider setting up employee training to address lessons learned.
- Arrange for a special or lasting tribute or memorial taking into consideration the culture of the company, employee suggestions, etc. Ideas to consider include:
  - Holding a company service separate from the funeral.
  - Displaying a plaque in the office.
  - Creating a memory book for the family with notes and pictures from co-workers.
  - Printing T-shirts to memorialize the person.
  - Holding an annual vigil or commemorative celebrations.
  - Establishing a memorial fund/scholarship. Contact local financial institutions to determine what options exist in situations where there are multiple employees who wish to donate, young children left behind by the employee, etc.
  - Doing something for the family on holidays.
  - Contacting the department of transportation (DOT) to install memorial marker on roadside in memory of the worker.
  - Donating to a charity in the person's honor.
  - Planting a tree in the person's name.
- Contact the local [American Traffic Safety Services Association \(ATSSA\)](#) chapter.
- Contact [The American Traffic Safety Services Foundation](#) for eligible benefits including the National Work Zone Memorial, Roadway Worker Memorial Scholarship and Experience Camps Travel Scholarship at [foundation@atssa.com](mailto:foundation@atssa.com).
- Review company safety and work zone training and recommend any changes or additions for future work sites.