

TxATSSA

Board Meeting Minutes

January 7, 2006

Attendance: Mary Hannah Danny Floyd Cliff Sturm Charles Brown
 Lewis Rhodes Dave Poffenberger

- Call to Order: 11:30 AM
- Meeting called to discuss chapter training issues
 - ATSSA agreement requires chapter to market courses, register students, collect money, reimburse instructor for introductory course to become certified, reimburse instructor for refresher course each year and arrange location for teaching courses (includes cost of meeting room).
 - ATSSA responsible for course content, liability with respect to course content, and provide course materials for reproduction.
 - Chapter will need to be sensitive to instructor's travel costs for small course attendance when the course is a considerable distance from the instructor's office.
 - Can course cost per student be increased? Yes
 - Mary has employee that can help with marketing course and arranging location for course
 - Location could be company meeting/break room
 - Companies like 3M may have meeting room facilities that may help
 - Danny volunteered Beth to register students and collect money.
 - Motion passed unanimously for Lewis to meet with Pat Lee and discuss instructor agreement and chapter issues.
 - Next step will be for chapter to submit training agreement to ATSSA
- Other issues
 - Lewis to call Dane concerning golf registration fee for ATSS Golf Classic and determine who to invite to play. Based on a free registration fee for the chapter's silver sponsorship of a hole at the golf classic.
- Adjourn 12:30 PM